



Domain II- Competency 6 Professional Staff Evaluation & Development

Course-Embedded Internship Log – 1 Vita Development

Course Number: <i>EDLD 5396</i> <i>Internship/Practicum in Administration</i>	Place of Activity My office, LCM High School	Time Spent on Activity <i>4 hours</i>
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Description of the Activity	<i>Student creates a professional vita that highlights his/her leadership accomplishments and serves as a motivational tool to seek new opportunities for improvement and professional growth.</i>
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Personal Reflection/Learning: Focus reflection on the leadership skill. (Minimum of 150 Words)	<p>I once thought of a vita as more of a resume that one would use only when seeking a new position. However, shortly after beginning my first administrative position, I was asked to provide a vita to be submitted with a grant I was working on with a committee. I hurriedly got something together, but it was not up to the level of the one required for this course.</p> <p>Creating the vita for this course was a challenging activity in that I had not kept up with all of my professional activities. I had difficulty remembering all of the presentations I had done and workshops I had attended. I enjoyed looking at the vitae of my colleagues, and I often thought of ideas that I could include in my own vita after viewing the others. I am glad that I have my vita created now so that I can add to it as I continue to have experiences and leadership opportunities. I plan to keep my vita on my desktop as our professors recommended so that I can add to it quickly and efficiently.</p> <p>This was an excellent activity for reviewing past leadership history and noting gaps in experience that need to be filled.</p>
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